**Ahmed Mohamed**

36 xyz street, Al-zohour City, Cairo, Egypt

01021010100 | Anonymous@gmail.com

# Education

 **Ain Shams University** Cairo, Egypt

 *Bachelor of Commerce* 2019

* Major: Accounting
* Grade: Good.

# Experience

**HR Trainee, Egypt Air.** 2015

* Responsible for …………

**Telesales, Tamima Telesales** 2013

* Contacted customers to offer them some products.

# extracurricular Experience

**PR Member, Resala Charity Organization**  2018

* Received calls regarding donations, and following up with donators as appreciation.
* Documented all the related data on the computer using excel.

**Volunteer, XYZ Charity Organization**  2017

* Organized events for Orphans and the elderly

**HR Member, XYZ Student Activity**  2016

* Responsible for recruitment.

# linguistic & computer Skills

* Very Good Command of English, in addition to basic French.
* Microsoft office (Power point, Word and Excel).
* Visual Studio.
* AutoCAD.